Concurrent Enrollment College Agreement

Student: You have indicated that you are interested in taking a course at the _____. Persons under 21 years of age who are enrolled in the 9th – 12th grade in a school district and who demonstrate academic preparedness are eligible for Concurrent Enrollment Programs. Concurrent Enrollment students earn both high school and college credit for the same course, and the students' share of college tuition is paid by the school district. Students in 12th grade may enroll in college basic skills courses, if approved by their school district. High school students who are retained for instructional purposes beyond the 12th grade may not enroll in more than nine college credits concurrently during the following year. To enroll in a course at an eligible postsecondary institution, a student must have completed the minimum course prerequisites and all required assessments.

SECTION A: To be completed by the Student (PLEASE PRINT)

Name:_____   Semester_____

Student ID # **S**_____   SASID #_____

Address_____   City_____State_____

Home Phone_____Cell_____Date of Birth_____

Graduation Year (circle)   2012   2013   2014   2015   Test(s) you have taken (Circle):   ACT   Accuplacer   SAT

High School_____   Name of Parent/Guardian_____

SECTION B: To be signed by the Student and the Student's Parent or Guardian

Attention Student and Parent or Guardian: Your signature below indicates that you wish the above-named student to participate in the Concurrent Enrollment Program and that you agree to the following:

1. The Student received advice and counsel about participating in the Concurrent Enrollment Program from his or her high school.
2. The Student must apply for the College Opportunity Fund (COF) before enrolling in any Concurrent Enrollment Course. This can be done online at https://cof.college-assist.org/.
3. The Student authorized use of his or her COF stipend for all eligible credits for the semester stated above and all future semesters. College-level credits used will be deducted from the Student's COF lifetime account.
4. The Student must meet the same prerequisites and course expectations as all other college students in a course, as noted in the _____catalog and the course syllabus.
5. The grade received in each course will appear on the Student's official high school and college transcripts.
6. College course credits may transfer in congruence with Colorado GT Pathways or articulation agreements if the Student earns a "C" or better in the course.
7. If the Student seeks to add, drop or withdraw from a college course, he or she must meet with the High School counselor and notify the college Concurrent Enrollment staff.
8. If the Student withdraws from a course after _____ drop deadline, _____ will record a "W" or "F" on his or her college transcript.
9. If the Student receives a grade of "F" or an "Incomplete" or withdraws from a course after _____drop deadline, the Student and the Student's Parent or guardian <u>may</u> be required to pay the school district for the tuition it paid _____ for the course.
10. The Student may not enroll in a course under the Concurrent Enrollment Program unless it fits with his or her Individual Career & Academic Plan (ICAP/PEP).
12. Only courses that apply toward a college degree or certificate, or (for 12th graders only) that qualify as basic skills courses, are covered under the Concurrent Enrollment Program.
11. The Student may not enroll in a course under the Concurrent Enrollment Program unless it is approved by the School District.
13. In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974, the Student gives _____ permission to report absences and disciplinary issues, and to release grades, transcripts, in progress grades, class schedules, and billing information, as available, to the School District for the courses covered under the Concurrent Enrollment Program.

I understand and will abide by all of the statements in this Section B.

_____   _____
Student Signature   Date   Parent or Guardian Signature   Date

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Deliver this form to your high school counselor. Section C on the next page will indicate which courses are available to you. This agreement is for courses at _____only.

CHECKLIST

New Students must have the following to enroll as a student in a college class:

_____ **Application**

_____ **COF Verification**

_____ **Qualifying ACT or Accuplacer Scores**

_____ **This Agreement and Registration Form completed with ALL Signatures**

Returning Student must complete this form and have met all course pre-requisites to re-enroll as a Concurrent Enrollment Student.

SECTION C: Part 1 – Student Eligibility: To be completed by High School Counselor/Principal. Check all that apply.

_____ This student is under 21 years of age.

_____ This student is currently in the _____th grade.

_____ This student is continuing 12th grade.

_____ This student is eligible to enroll in basic skills coursed (ENG 090, MAT 099) with ____ (12th graders only).

_____ The student's Accuplacer scores are attached.

_____ The student's ACT scores are attached.

_____ The student's transcript is attached.

High School Counselor/Principal Signature: _____ Date: _____

SECTION C: Part 2 – Course Selection: To be completed by Student and High School Counselor.

Attention High School Counselor: Your initials next to a course verify that the course is included in the Student's ICAP/PEP.

Subject	Course Number	Title	Credit Hours	Counselor Initials
MAT	121	College Algebra (EXAMPLE)	4	ASW

Verify SASID#: _____

Section D: Part 1 – School District Approval

If signed by the Principal and the Superintendent or their designees, the School District agrees to pay the tuition for each course initialed above:

Approved by Principal (or Designee)

Signed: _____ Title: _____ Date: _____

Approved by Superintendent (or Designee)

Signed: _____ Title: _____ Date: _____

SECTION D: Part 2 – College Approval

Approved by ____ Administrator

Signed: _____ Title: _____ Date: _____