

## Commodity Codes for PCard Reallocation (Account Code Plus Two Digit Extension)

ADVERTISING		FACILITIES MAINTENANCE	
721280-01	Advertising-News Job Openings (print & internet)	720205-43	Fac/Maint General Supplies Ballasts
721280-02	Advertising-News Public Info (print & internet)	720205-06	Fac/Maint General Supplies Ceiling Tile
721280-03	Advertising-Newspaper General (print & internet)	720205-20	Fac/Maint General Supplies Clocks
721280-04	Advertising - Newspaper Other	720205-37	Fac/Maint General Supplies Light Fixtures
721280-05	Advertising - Radio	720205-31	Fac/Maint General Supplies Locksets & Keys
721280-06	Advertising - Television	720205-47	Fac/Maint General Supplies Other
<b>ATHLETIC SUPPLIES</b>		720205-07	Fac/Maint Landscaping Fencing
720205-61	Athletic Games/Tournament Supplies	720205-52	Fac/Maint Landscaping Fertilizers
720205-02	Athletic Supplies Club Sports	720205-48	Fac/Maint Landscaping Irrigation System Parts
720200-49	Athletic Supplies - Instructional	720205-50	Fac/Maint Landscaping Mulch
720205-29	Athletic Supplies - Other	720205-38	Fac/Maint Landscaping Nursery Plants
<b>BOOKS/SUBSCRIPTIONS - LIBRARY</b>		720205-58	Fac/Maint Landscaping Other
721165-01	Library Media Non Capital	720205-56	Fac/Maint Landscaping Pest Control
721168-01	Library Periodical Non Capital	720205-21	Fac/Maint Landscaping Playground
<b>BOOKS/SUBSCRIPTIONS - NON-LIBRARY</b>		720205-32	Fac/Maint Landscaping Rocks
721160-01	Subscriptions (Non-Library) Newspaper	720205-44	Fac/Maint Landscaping Shrubs & Trees
721160-02	Subscriptions (Non-Library) Magazine	720205-54	Fac/Maint Landscaping Weed Control
721160-03	Subscriptions (Non-Library) Internet	720205-39	Fac/Maint Parts Sup Fasteners,Bolts,Nuts,Nails,etc
721160-04	Books (Non Library)	720205-49	Fac/Maint Parts Sup Lumber, Siding & Related Items
<b>BUILDING IMPROVEMENT</b>		720205-51	Fac/Maint Parts Sup Paint, Protective Coatings
720850-02	Non Capital Improv Draperies, Curtains, Blinds	720205-08	Fac/Maint Parts Supplies Air Compressor&Access
720850-03	Non Capital Improvements Awnings	720205-22	Fac/Maint Parts Supplies Builders
<b>COMPUTER EQUIPMENT/SOFTWARE</b>		720205-33	Fac/Maint Parts Supplies Electrical Cables & Wirin
720360-01	Non Cap Computer Equip Under \$5,000 Laptop	720205-59	Fac/Maint Parts Supplies Elevator
720360-02	Non Cap Computer Equip Under \$5,000 Desktop	720205-45	Fac/Maint Parts Supplies Floor Coverings
720360-03	Non Cap Computer Equip Under \$5,000 Printer	720205-60	Fac/Maint Parts Supplies Other
720360-04	Non Cap Computer Equip Under \$5,000 Misc.	720205-53	Fac/Maint Parts Supplies Painting Equip
720900-01	Non Capital Software Under \$5,000 Instructional	720205-55	Fac/Maint Parts Supplies Plumbing
720900-02	Non Capital Software Under \$5,000 Administrative	720205-57	Fac/Maint Parts Supplies Roofing Materials
<b>CONFERENCE/REGISTRATION</b>		720205-23	Fac/Maint Snow Removal Other
720750-01	Conf & Reg Fees In State	720205-09	Fac/Maint Snow Removal Salt
720750-02	Conf & Reg Fees Out of State	720205-13	HVAC/Prev Maint Supplies Air Conditioning,Heating
720750-03	Conf & Reg Fees In State Non-employee	720205-26	HVAC/Preventative Maint Supplies Power Generation
720750-04	Conf & Reg Fees Out of State Non-employee	720205-34	HVAC/Prev Maint Supplies Steam & Hot Water Boilers
720750-05	Conf & Reg Fees Non Travel Related	720205-40	HVAC/Preventative Maint Supplies Other
<b>CUSTODIAL SUPPLIES</b>		<b>FEES</b>	
720205-03	Custodial Supplies - Brooms, Brushes & Mops	721530-01	License Fees
720205-42	Custodial Supplies Chemicals	<b>FOOD SUPPLIES</b>	
720205-30	Custodial Supplies Floor Maintenance Machines	720040-02	Food & Food Service Supplies
720205-19	Custodial Supplies Germicides & Cleaners	<b>FURNITURE</b>	
720205-36	Custodial Supplies Paper & Plastic Products	720880-01	Non Capital Furniture Laboratory
<b>EQUIPMENT</b>		720880-05	Non Capital Furniture Commons & Student Areas
720380-06	Non Capital Equip Under \$5,000 AudioVisual	720250-01	Motor Vehicle Parts Automotive Accessories
720380-04	Non-Capital Other Equipment <\$5000	720250-02	Motor Vehicle Parts Vehicle Tires
<b>EQUIPMENT/MISC RENTALS</b>		720250-03	Motor Vehicle Parts Grounds Equipment Tires
721090-01	Equipment Rental	720250-04	Motor Vehicles Maint - Supplies

721130-01	Miscellaneous Rentals - Graduation Rentals	720480-01	Motor Vehicles Maint - Service Repairs
721130-02	Miscellaneous Rentals - Other	720480-02	Motor Vehicles Maint - Service Other
<b>GROUNDS MAINTENANCE</b>		<b>OFFICE SUPPLIES</b>	
720205-10	General Plant Maint - Supplies	720205-15	Office Supplies Paper for Office/Print Shop
720205-11	Grounds Maint Supplies Seed, Sod, Soil	720205-28	Office Supplies General Office
720205-12	Grounds Supplies Lawn Mowers	720205-35	Office Supplies Book Binding Supplies
720205-24	Grounds Maint Supplies Other	720205-41	Office Supplies Printer Toner
720205-25	Grounds Supplies Other	720205-46	Office Supplies Fax Toner
<b>HAZARDOUS MATERIALS</b>		<b>OFFICIAL/TRAINING FUNCTIONS</b>	
720470-01	Hazardous Materials Disposal	721420-01	Official Functions - General
<b>INSTRUCTIONAL SUPPLIES</b>		721420-02	Training Functions In House Food/Drink Purchases
720200-02	Instructional Supplies Art	721420-03	Official Functions - Economic Dev
720200-09	Instructional Supplies Fire Protection	721420-04	Official Functions - Chamber
720200-10	Instructional Supplies First Aid & Safety	721420-05	Official Functions - Community Rel
720200-11	Instructional Supplies Food	721420-06	Training Functions In House Paper/Plastic Products
720200-12	Instructional Sup Furniture, Health Care/Hospital	721420-07	Training Functions In House Other
720200-13	Instructional Supplies Gases, Containers	721420-08	Official Functions - Catering
720200-14	Instructional Sup Hand Tools (Powered/Non-powered)	<b>PHONE EQUIPMENT</b>	
720200-15	Instructional Supplies Machinery&Hardware Indust.	720370-06	Cell Phone Equipment
720200-16	Instructional Supplies Musical Instruments	720370-03	Phone Equipment Digital Telephones
720200-17	Instructional Supplies Photographic	720370-04	Phone Equipment IP Telephones
720200-18	Instructional Supplies Police	720370-05	Phone Equipment Hands Free
720200-20	Instructional Supplies Refrigeration	720570-01	Mobile Radios
720200-21	Instructional Supplies School Equip/Teaching Aid	<b>POSTAGE/DELIVERY/SHIPPING</b>	
720200-24	Instructional Supplies Theatrical	721320-01	Courier Services
720200-25	Instructional Supplies Veterinarian	720300-01	Postage Overnight
720200-26	Instructional Supplies Visual Education	720300-02	Postage Other
720200-27	Instructional Supplies Welding	720780-01	Shipping & Freight
720200-28	Instructional Supplies Whiteboards	<b>PRINTING</b>	
720200-29	Instructional Supplies Bulletin Boards	721140-01	In House Printing/Copy Services
720200-30	Instructional Supplies Chalk Boards	721150-01	Contract Printing/Copy Services State of Colorado
720200-31	Instructional Supplies Books (non-library)	721150-02	Contract Printing/Copy Services Catalog/Schedule
720200-33	Instructional Supplies Nursing	721150-03	Contract Printing/Copy Services Other
720200-35	Instructional Supplies Massage Therapy	<b>PRIZES AND AWARDS</b>	
720200-37	Instructional Supplies Audiovisual	721050-01	Prizes and Awards Employee Appreciation - 1099
720200-38	Instructional Supplies Other	721050-02	Prizes and Awards Other - 1099
720200-42	Life Safety Supplies	721055-01	Prizes & Awards Employee Recognition Non-1099
720200-43	Medical Supplies	721055-02	Prizes & Awards Other - Non 1099
720200-45	Photo Supplies	<b>PROFESSIONAL DEVELOPMENT</b>	
<b>LAB &amp; TECHNICAL SUPPLIES</b>		720960-01	Professional Development For Credit Classes
720200-40	Field Trip Supplies	720960-02	Professional Dev For Credit Seminars, Workshops
720200-41	Lab & Technical Supplies Chemicals & Solvents	720960-03	Professional Development Not For Credit Classes
720200-47	Lab & Technical Supplies Lab Equip	720960-04	Professional Dev Not For Credit Seminars,Workshops
720200-48	Lab & Technical Supplies Other	<b>STUDENT ACTIVITIES</b>	
<b>MEMBERSHIP/DUES</b>		720985-01	Student Activites
720830-01	Memberships & Dues	<b>UNIFORMS</b>	
<b>MISC EXPENSES</b>		721000-01	Uniforms Instructional
720840-01	Misc Operating Expense	721000-02	Uniforms Administrative

MISC SUPPLIES		WEB BASED SERVICES	
720330-01	Testing Supplies	721345-01	Web Based Services (i.e.Survey Monkey)
720205-01	Energy Management Supplies	721345-01	Domain Hosting
MOTOR VEHICLES			
720240-01	Motor Vehicles Gas & Oil Diesel		
720240-02	Motor Vehicles Gas & Oil Regular		
720240-03	Motor Vehicles Gas & Oil Oil		