

Student Employment Position Announcement



RED ROCKS
COMMUNITY COLLEGE
HUMAN RESOURCES
Music Program
Graphic Designer
Student Hourly or Work Study

Job Description: Graphic Designer wanted to provide professional design assistance for the RRCC Music Program (Department of Visual & Performing Arts) in the development and production of promotional and informational materials for the Music program. Design posters, programs, print advertising, brochures, etc., and other duties as assigned. Flexible schedule, 8-10 hours/week. Build your portfolio and gain real-world experience while you are in school. May work your own schedule, on or off campus.

Job Requirements: Knowledge of InDesign, Photoshop, Illustrator, and Microsoft Word. Some knowledge of music a plus. Self-starter, collaborator, communicator, attention to detail, ability to meet deadlines, customer relations experience, and team-building attitude. Ability to work with faculty and musicians. Some writing and editing required. Photography a plus. Applicant will be required to provide the name and contact information of an RRCC MGD instructor as a reference.

You must also be eligible for student employment (enrolled in a minimum of six (6) credit hours for the Fall 2014 semester) to apply. If you are work-study eligible, you must be awarded work-study through Financial Aid at Red Rocks Community College.

Job Payment Information:

Wage: \$8.75/hour

Paid: Bi-weekly (Fridays)

How to Apply:

1. If you are interested in this position, please send your resume and 3-5 samples from your portfolio to Stephanie Berg, Music Program Chair, Stephanie.berg@rrcc.edu, room 1669, 303/914-6428.
2. Go to Human Resources and receive your Student Employment Referral Form. If you are work-study eligible, go to Financial Aid for Eligibility.

Red Rocks Community College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and does not discriminate on the basis of disability, race, creed, color, sex/gender, sexual orientation, gender identity, religion, age, national/ethnic origin, pregnancy status, veteran's status, genetic information, physical or mental disability, or any other category protected by applicable law, in its employment practices or educational programs and activities.

Please contact Peggy Solomon at 303.914.6300 with any questions regarding student employment.

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RRCC has designated the Executive Director of Human Resources as its Affirmative Action Officer/Equal Opportunity Administrator/Title IX Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. For information, contact Bill Dial, Executive Director of Human Resources, Title IX Coordinator, Title VII/Equal Opportunity Coordinator, ADA/Sec 504 Coordinator, 13300 West Sixth Avenue, Lakewood, CO 80228. 303-914-6298.

Bill.Dial@rrcc.edu